

Mini CHANGE MAKERS

PRIVACY NOTICE

VERSION 1.0

Policy information

Organisation	Mini Change Makers UK CIC
Document owner	Directors
Issued by	Frednalyn (Gail) Peck (Managing Director) and Cherry (Dee) Duchemin (Creative Director)
Date	24 November 2026
Next review date	Within 12 months of adoption, or sooner following significant changes
Version	1.0

1. Our commitment

At Mini Change Makers UK CIC (MCM), we care about children, families and communities. We also care about your privacy.

This notice explains how we collect, use and protect personal information in accordance with UK data protection law.

2. Who we are

Mini Change Makers UK CIC is a Community Interest Company based in St Neots, Cambridgeshire. Our registered office is Bellingham House, 2 Huntingdon Street, St Neots, PE19 1BG.

We are responsible for the personal information we collect through our activities and communications.

3. Information we collect

Depending on your involvement with MCM, we may collect:

- Names and contact details of parents, carers, volunteers and partners.
- Children's names and ages where needed for activities.
- Event registrations and attendance information.
- Emergency contacts, allergies and accessibility needs where necessary.
- Survey responses and feedback.
- Photographs and videos where appropriate permission has been obtained.
- Information relating to donations, volunteering and enquiries.

We only collect information we reasonably need.

4. How we use information

We use personal information to organize Mini Missions, communicate with families, manage volunteers, support safe participation, administer funding and improve our activities.

We process information using an appropriate lawful basis under UK data protection law, including legitimate interests, consent, contractual necessity or legal obligations, depending on the circumstances.

Sensitive information, such as health details, is handled with additional safeguards.

5. Children's privacy and photographs

We take extra care with children's personal information.

We seek separate permission before using identifiable photographs or videos of children for publicity. Children and families can decline without affecting participation.

We respect children's wishes and avoid publishing their full names alongside photographs.

6. Sharing and protecting information

We never sell personal information.

We may share necessary information with authorized volunteers, delivery partners, service providers or safeguarding authorities where appropriate and lawful.

We use secure storage, restricted access and appropriate security measures to protect personal information.

7. How long we keep information

We retain personal information only for as long as necessary for its purpose and applicable legal, financial or safeguarding requirements.

Information is securely deleted or anonymized when no longer needed.

8. Your rights

You may have the right to access, correct or request deletion of your information, object to certain uses, restrict processing or withdraw consent where applicable.

To make a request or ask a privacy question, contact MCM using the email address provided on our website.

We normally respond to data protection requests within one month.

You can also contact the Information Commissioner's Office at www.ico.org.uk.

9. Website cookies

Our website may use cookies or similar technologies. Where required, we will provide information and choices about their use through the website.

10. Reviewing this notice

This notice will be reviewed within 12 months of adoption, or sooner following significant changes.

Mini Change Makers UK CIC — Small actions. Big change. Together.